

# BATTLE MEMORIAL HALLS

81 High Street, Battle, East Sussex, TN33 0AQ

01424 772044

Email: [battlememorialhall@talktalkbusiness.net](mailto:battlememorialhall@talktalkbusiness.net)

[www.battlememorialhall.co.uk](http://www.battlememorialhall.co.uk) Charity No 305165

## BOOKING ENQUIRY FORM

### Personal Details

Company/Organisation Name	
Full name of person responsible/contact	
Address (incl. postcode)	
Telephone	
Email	

### Event Details

Event Title	
Date(s) of Event (specify if a regular event)	
Start Time	
Departure Time	
Room(s) required (please tick)	Main Hall <input type="checkbox"/> Wynne Room <input type="checkbox"/> St Valery Room <input type="checkbox"/> Shephard Room <input type="checkbox"/> Stage <input type="checkbox"/>
Expected number of Participants	
Equipment required (e.g Audio/Visual/Tables/Catering)	
Induction needed? (For new users)	

Please note: Battle Memorial Hall will endeavor to book your event for the selected room and date. Where the timetable does not allow, the Hall Manager will contact you to arrange a suitable alternative.